



Backing Up & Archiving

Preserving your work

While editing and mixing projects, DuArt maintains a timely on-site backup of the work in the event of a system malfunction such as a drive crash. We do not maintain backups for all types of projects, particularly video work and those that are in house for only brief periods of time.

Audio transfers

DuArt does not maintain backups of transfer work. This includes optical, DAT, 1/4", Pro Tools, and CD.

Voice over

We do not maintain backups of voice over sessions.

Sound editing and mixing

We maintain a back up for seven days after completion of sound editing and mix work.

Video work

Due to the large size of video files, we do not maintain video backups. If your project requires an ongoing backup, it may be arranged with the video department.

Audio projects that are supervised by DuArt

We maintain a backup for 30 days after completion of sound work.

Sound archiving

Long-term archiving is the responsibility of the client. Due to the many factors involved, it is not possible to guarantee that archived elements will always be useful at some future date. For important projects, we recommend multiple archives of all sound elements used to create the final mix in multiple formats, as well as creating mix stems.